

NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION  
Office of Student Wellness  
101 PLEASANT STREET  
CONCORD, NEW HAMPSHIRE 03301

**System of Care Expansion and Sustainability Cooperative  
Agreements Family and Youth**

**REQUEST FOR LETTER OF COMMITMENT  
LOC #OSW 2016-2**

**Deadline for Receipt of Proposals:** 4:00pm March 31, 2016

Proposal Inquiries: All questions about this Request Letter of Commitment should be submitted in writing by e-mail or fax (include your fax number) to:

Kelly Untiet, Communications Coordinator  
Office of Student Wellness  
101 Pleasant Street  
Concord, New Hampshire 03301-3860  
[Kelly.Untiet@doe.nh.gov](mailto:Kelly.Untiet@doe.nh.gov)  
Fax: (603) 271-3720

The deadline for receipt of inquiries is 4:00pm, Friday, March 25, 2016. Inquiries must begin with the heading **"System of Care Expansion and Sustainability Cooperative Agreement Family and Youth."** The Department of Education (Department) will address inquiries received by the deadline, in writing, if they are determined to be vital to the competitive bidding process, a written response will be sent no later than five (5) working days after the deadline to all who submitted inquiries. In addition, any modifications to the specifications contained in this RFP shall be made only in writing by the Department immediately following the deadline for receipt of inquiries and no other changes will be entertained after that date. All questions and responses will be posted on the New Hampshire Department of Education website ([www.education.nh.gov](http://www.education.nh.gov)). Verbal agreement or instructions from any other source are not authorized or binding on the State of New Hampshire (State).

**Grant Award:** If awarded the SOC grant, the Department of Education (NHDOE) expects to award contracts to family and youth organization.

**Purpose and Priorities:**

The purpose of this program is to improve mental health outcomes for children and youth (birth to 21 years of age) with serious emotional disturbances (SED) and their families. This program will support the wide scale operation, expansion and integration of system of care (SOC) approach by creating sustainable infrastructure and services that are required as part of the Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances.

SOC will support the provisions of mental health and related recovery support services to children and youth with serious emotional disturbances and those with early signs and symptoms of serious mental illness including first episode psychosis, and their families.

**LOC Contents:**

- Organization name
- Organization mission and vision
- Describe organization's experience with implementing SOC, including experience with evaluation
- Describe any infrastructure needs
- Describe services and activities to be provide that support SOC, including partnering with evaluation team
- Describe how services and activities implemented will adhere to National Standards for Culturally and Linguistic Appropriate Services (CLAS) in Health and Health Care
- Commitment to work with NH DOE as a partner for SOC grant
- Signed by person of authority
- And attachment outlining proposed budget and expenses